

Help Us Elevate Our Summer Camp!

Our Summer Camp Director loves to give our program children all opportunities for creativity, physical activity and fun! If you are interested in partnering with us to achieve a memorable summer, here are a few things we like to have available for our youth!

- Camp T-shirts
- Art Supplies
- Sports Equipment
- Board/Card Games
- Cleaning Supplies
- Parties & Pop Up Excursions



Thank You for
Supporting the Rec!



Our fun will include...

Who We Are

The Rec is a non-profit organization serving Edgar County and the surrounding communities. It is supported through membership and program fees, private donations, Paris Recreation Endowment Trust, and the United Way of Edgar County. Financial assistance for memberships is offered on a sliding scale. Membership applications are available at the front desk of The Rec.



Various
Sports &
Physical
Activity

Field Trips &
Special
Excursions



The Summer Camp Program at The Rec
is for Children in grades K-6.

MISSION STATEMENT

RECREATION AND ENRICHMENT FOR AN ACTIVE AND HEALTHY
COMMUNITY AND YOUTH.

To inspire and promote active, healthy lifestyles through diverse, quality, recreational opportunities and services to enrich mind and body while enhancing lifelong learning for our youth and all of our community.



Creative
Time,
Free play &
Craft Time



PROGRAM FEES

There will be a weekly charge per child for the Summer Camp Program. This fee will be taken out on **Monday**, the week following, by Bank Draft or Credit Card. Prices are determined by the number of days in attendance. See weekly schedule for daily prices.

Unpaid fees or repeated late payments will result in dismissal from the program. Declined credit cards and EFT returns at the time of drafting will result in \$10-\$30 processing fee. If the Parent/Guardian is experiencing extenuating circumstances, please make an appointment to speak with the Program Director.

LUNCHES

The Summer Camp Program is scheduled from 7:00 am to 5:30 pm. Children who sign up for this program must bring their lunch and a drink. We are a **Nut Free Program**, so make sure not to send any nut products in lunches.

SNACK

The Summer Camp program provides 2 snacks a day for all campers. We have a mid-morning snack and a mid-afternoon snack. The snack calendar will be posted in the Game Room and will be available for all parents to see.

CLEAN – UP

Each week, a different lunch table and staff member will be responsible for helping with afternoon clean up.

IMPORTANT REMINDERS

1. Summer Camp is a **NUT FREE ZONE**. Please refrain from sending in items that have any trace of nuts.
2. Please have children wear appropriate attire. We are very active and it gets hot! Remember that flip-flops are not allowed!
3. Please turn in the **Field Trip Form** promptly. Space is limited on many of the field trips. You must **PAY** in order to reserve a spot for your child.
4. Please Read Weekly Newsletters to be aware of any excursions that we will take during the week.
5. We will be going to the free kids movie at the Paris Theater each week if available. A form will be sent home to notify you which day of the week that we will go.
6. Every Thursday, we will have a field trip. Please make sure that your child wears his/her camp t-shirt on these days. There are a few field trips that may fall on a different day. Please refer to the newsletter for all information regarding field trips.

COMMUNICATION

Weekly program newsletters will be sent home. Monthly snack menus will be posted in the Game Room. If at any time, for any reason, a parent is concerned about any aspect of the program (i.e. snack, behavior, invoicing, etc.), arrangements may be made for a formal or informal conference with the Summer Camp Director and/or Executive Director. Please don't hesitate to contact us with any concerns. Any conflicts, changes or unusual challenges at home will probably be reflected during interaction at the Rec. Communication about special circumstances will help keep The Rec staff sensitive to your child's needs. Parents are always welcome to visit and observe or participate in the program at any time, but we ask as a courtesy, that you please arrange the time with our Summer Camp Director.

Summer Camp Staff are Mandated Reporters, CPR, First Aid Certified and have been cleared through the criminal background check and the Child Abuse Neglect and Tracking Network.

******A mandated reporter is a person who, because of his or her profession, is legally required to report any suspicion of child abuse or neglect to the relevant authorities.**

2024 SUMMER CAMP SCHEDULE

(Minimum number of 2 days attendance is required.)

WEEK	DATES
1	May 28th – May 31
2	June 3rd – June 7th
3	June 10th – June 14th
4	June 17th – June 21st
5	June 24th – June 28th
6	July 1st – July 5th
7	July 8th – July 12th
8	July 15th – July 19th
9	July 22nd – July 26th
10	July 29th – August 2nd
11	August 5th – August 9th

PRICING PER WEEK

	2 DAYS	3 DAYS	4 DAYS	5 DAYS
MEMBER	\$35	\$50	\$65	\$80
NON-MEMBER	\$41	\$59	\$77	\$95



***The Rec reserves the right to change this handbook, policies, rules and regulations, and any information contained within at any time.**

ADMISSION

A child will be accepted into the Summer Camp Program:

1. If the child is in Kindergarten through Grade 6
2. If the child has not been dismissed from a Rec program in the last 12 months due to poor behavior.
3. If there is space in the program. (100 participant maximum)
4. If the child has all enrollment and release forms completed and signed

Child must come on a regular basis. Failure to do so will not automatically remove them from the program. A weekly charge will continue to be drafted until a special **Summer Camp Cancellation Form** is completed and turned in to Staff.

ARRIVAL & DEPARTURE TIMES

- Children may begin arriving at 7:00 am. Children must be signed in every morning.
- Children must be picked up by 5:30 pm.

AUTHORIZED PICK UP & DEPARTURE

Before leaving the Rec, all children in the Summer Camp program must be signed out by an adult for whom prior written authorization has been received. Only those persons authorized on the registration form will be allowed to pick up children from the program. If for any reason someone other than those you previously indicated will be coming for your child, we must have written or verbal permission from you. Rec staff will question and require ID from those with whom they are unfamiliar. Staff may refuse the release of any child. This policy is to protect your child.

IMMEDIATE PICK-UP

Please list one person on the enrollment form who can pick up your child immediately should something occur. This includes being sick, melt-downs, self-harming, harming others, yelling at campers/staff, being completely disobedient to staff, etc.

ABSENCE **** IMPORTANT ****

Please call the Rec if your child will not be at Summer Camp due to illness or any other reason. If your child needs to leave early due to illness, appointments, etc. remember to notify the Rec.. We guard your child's safety! If our records indicate that your child should be here and he/ she is not, we will begin making phone calls to locate your child. We will contact you and/ or emergency numbers. If your child is still unaccounted for, Rec Staff MUST contact the police. Absences, which are unaccounted for, are taken very seriously. It is important that parents call the Rec regarding variances in attendance.

SUMMER CAMP ATTIRE

Please have children wear comfortable sports attire daily. Gym shoes are required. Flip-Flops are not to be worn! Parents are encouraged to mark all belongings. The Rec is not responsible for lost or stolen items. Any items found will be kept until the last of the month at which time they will be donated to a charity.

SUMMER CAMP GUIDELINES FOR BEHAVIOR

Additionally, Summer Camp participants will observe these guidelines:

- Remain with the group unless given permission to leave.
- Remain in view of staff member(s).
- Stealing, lying, destructive behavior and other disrespect will not be tolerated.
- All activities will be picked up and messes cleaned up by the group before going to another activity or leaving for home.
- Toys and personal items allowed will be at the discretion of staff. If any toy becomes a problem, it will be put away. Please do not bring play guns, swords or any dangerous toys.
- Take turns talking. If staff is talking, listen. When it is your turn, speak at a volume appropriate for inside.
- Electronics can be brought to camp, but we are not responsible for them.

It is extremely important that all contact information be kept current. Please notify the Rec of any home, work or emergency number changes.

DISCIPLINE POLICY

Summer Camp has a strict "Three Strikes & You're Out" Discipline Policy. This Policy will be used in regards to all behavior and discipline problems within the Program.

1. Verbal Warning, Parents will be notified at pick-up
2. Written Warning with Parent / Director Conference
3. Dismissal from the Summer Camp Program

No refunds will be paid for the remainder of the month. Any child who is dismissed from the Summer Camp program is not eligible for School's Out programs, Holiday Programs, field trips, or the Summer Camp program for the following school year.

Please note: We are a **Zero-Tolerance program. This means should extreme behaviors occur, staff reserves the right to remove child from program.*

ILLNESS; INJURY; SPECIAL NEEDS

If a child is injured, a Rec staff member will take necessary steps to obtain appropriate medical care. These steps may include, but are not limited to, the following:

1. Administer first aid
2. Attempt to contact Parent/Guardian
3. Use emergency numbers listed in child's records in order to locate Parent/Guardian
4. Call ambulance or paramedic (fees are the responsibility of the Parent/Guardian)
5. Have the child transported to a hospital emergency room

If for any reason you do not want your child taken to an emergency room, you must provide the Rec Summer Camp staff with specific written directions for these circumstances. The Rec does not carry or provide accident insurance. Treatment costs, etc. are the responsibility of the parent/guardian.

If a child shows signs of illness during the Summer Camp program, a parent/guardian or emergency contact will be notified. The child will be separated from the group until an authorized adult arrives to pick up the child.

If a child requires medication, a written clearance must be given to administer the medication, and Rec staff must feel comfortable administering the medication. It must be in the original pharmacy container. Medication will **NOT** be administered without proper documentation. A log will be kept detailing medication administration.

Contact Information



109 E. Madison St.
Paris, IL 61944



217-466-9622



whitney_haase@parisrec.org



www.parisrec.org



Whitney Haase-Recsportsandcamp



Please direct any and all questions and/or concerns to:

Program Director: School's Out, Sports & Camp,
Whitney Haase:
(217) 466-9622 | whitney_haase@parisrec.org

Membership & Accounting Services , Kelly Nicholson:
(217) 466-9622 | kelly_nicholson@parisrec.org

